

### Volunteer Application Form

If you require assistance in completing this form or require a different format please contact the HR Recruitment Office on 0191 2820999 Option 1

#### Section 1 -Your Details

**Name**

**Address**

**Postcode**

**Telephone No.**

**Mobile No.**

**Email.**

**Date of Birth**

**Do you have any previous experience of volunteering? Please give details:**

**Do you have a driving licence?**

**Do you have access to a car?**

**Section 2 – Volunteer Positions**

Please indicate which volunteer positions you are interested in by ticking the appropriate box(es)

<b>Charlie Bear General</b>	<input type="checkbox"/>	<b>Visitor Support</b>	<input type="checkbox"/>
<b>Charlie Bear Retail</b>	<input type="checkbox"/>	<b>Environment Monitor</b>	<input type="checkbox"/>
<b>Macmillan Information Centre</b>	<input type="checkbox"/>	<b>Administration Assistant</b>	<input type="checkbox"/>
<b>Car Park Assistant</b>	<input type="checkbox"/>	<b>Meeter &amp; Greeter</b>	<input type="checkbox"/>
<b>MediCinema Patient Assistant</b>	<input type="checkbox"/>		

**Section 3- Availability**

Please indicate in the boxes when you are available to volunteer you may wish to indicate specific times. (Please don't worry if your not available these times every week)

<b>Day</b>	<b>Morning</b>	<b>Afternoon</b>	<b>Evening</b>
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

**Section 4- Your interest in volunteering**

Please give your reasons for applying to be a volunteer, please tick the statement(s) which apply to you:

- To give something back after you or your family have benefited from NHS services
- To support a particular cause, e.g. stroke unit, cancer unit etc.
- To explore a career in healthcare
- To gain some work experience

- To fill in spare time
- To meet new people and make new friends
- To develop or maintain your skills and experience
- To help develop specific services
- For spiritual fulfilment
- To maintain or improve your health and wellbeing

  
  
  
  
  


Other( please state)

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**Section 5 -Further Important Information**

Please complete all sections where appropriate to do so.

**Disability Information**

Do you consider yourself to be disabled Y/N

If yes, what support or adjustments do you think you will need to take up a volunteering post within this Trust?

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**Nationality and immigration status**

Are you a United Kingdom (UK) or European Community (EC) or European Economic Area (EES) National? Y/N

**Non- EU nationals**

Not all visas allow you to volunteer. Please supply details of any visa currently held, including number, start/expiry date, and details of any restrictions. Please confirm that the visa allows volunteering (if any doubt you should check with the UK border Agency)

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**References**

Please supply details of two referees. These can be your current employer, teacher, tutor or a community leader, GP, youth worker or support worker. You may not use family members or friends as referees.

**Referee one**

<b>Name</b>
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<b>Address</b>
<b>Postcode</b>

<b>Telephone No.</b>
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<b>Mobile No.</b>
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<b>Email</b>
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<b>Relationship to referee</b>
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<b>How long have you known this person?</b>
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**Referee Two**

<b>Name</b>
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<b>Address</b>
<b>Postcode</b>

<b>Telephone No.</b>
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<b>Mobile No.</b>
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Email

Relationship to referee

How long have you known this person?

**Rehabilitation of Offenders Act**

Because of the nature of voluntary help given in healthcare, exemption under the Rehabilitation of Offenders Act 1974 applies;

Have you ever been convicted of an offence? Y/N

If yes, details of the conviction will be required and will be treated in the strictest confidence. Please supply details.

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All volunteers will be required to complete a Disclosure Application for the Criminal Records Bureau.

You will also be required to complete the Trust's Health questionnaire which may or may not result in you being asked to see the occupational health doctor as well as complying with all the NHS Employment Check Standards.

Signature.....

Date.....

Please return this form by post to  
**Volunteers, c/o Head of Staff Engagement, HR Department, First Floor,  
Peacock Hall, Royal Victoria Infirmary, Queen Victoria Road, Newcastle  
Upon Tyne, NE1 4LP.**